

KINGSTONE AND THRUXTON GROUP PARISH COUNCIL

Parish Clerk: Lisa Lewis ~ 07971943934
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**Councillors are summoned to attend a meeting of Kingstone and Thrupton Group Parish Council on
Wednesday 3rd September 2025 at 7.00pm in Kingstone Village Hall, Green Lane, Kingstone, Hereford**

AGENDA

* Additional Information Provided separately

1.	Apologies To consider acceptance of apologies for absence from Councillors
2.	Declarations of interests To receive any declarations of interest in agenda items, or written dispensation applications
3.	To consider, adopt and sign the minutes from the ordinary Parish Council meeting held on Wednesday 2 nd July 2025.
4.	Members of the Public Open session (limited to 10 minutes, max. 2 minutes per speaker) for public questions or comments. (No decisions)
5.	Clerk's Report and Correspondence* To receive an update on matters ongoing and any correspondence received by the clerk and consider actions required. Brief Verbal Reports and consider any actions (5.1) Local Policing Team (5.2) Ward Councillor (5.3) Lengthsman (5.4) Village Hall (5.5) Sports Association (5.6) Footpath Officer (5.7) Bike Track (5.8) Allotments (5.9) Kingstone Food Share (5.10) Litter Picking
6.	Financial Reports and Policy
6.1	To note and approve payments detailed on the schedule of payments for September and ratify payments made under delegated authority outside of meetings*
6.2	To note current bank balances, bank reconciliations, receipts and reserves*
6.3	To note receipt of the external audit report for 2024/25 and consider dates for the conclusion notice
6.4	To review the current spend against budget*
6.5	To consider the Parish Charter*
6.6	To confirm use of councillor .gov emails for all parish council business
6.7	To confirm Councillors' accept receipt of each summons by email for the remainder of their term of office
6.8	Pre-budget Planning – to consider priorities for 2026/27 ahead of formal budget setting
7.	Planning To consider planning applications submitted to Hereford Council:-
7.1	251957 - 3 Mill Common Cottages, Cottons Meadow, Kingstone, Hereford, Herefordshire HR2 9HU - Proposed change of use to provide ancillary accommodation to 3 Mill Common Cottage and a new access gate to an existing storage area for residential use (part retrospective).
7.2	252375 - Belle Vue, Kingstone, Hereford, Herefordshire HR2 9HF - Proposed alterations and conversion of garage to residential living area
7.3	Neighbourhood Development Plan (NDP) To receive an update and agree any actions.
8.	Highways & Environment
8.1	To consider any new Highway or public rights of way issues (PROW)
8.2	To receive an update regarding drainage/flooding issues at Coldstone Common and receive feedback from the Flood Investigation meeting with WSP
8.3	To receive an update on the progress of the s.106 money for Traffic Calming plans
8.4	To consider equipment for older children in the village
9.	Training To receive any Training updates
10.	Items for next agenda
11.	Date of the next ordinary meeting of the Parish Council - Wednesday 1st October 2025

MEMBERS OF THE PUBLIC AND PRESS ARE MOST WELCOME TO ATTEND THE MEETING

Signed: [Lisa Lewis](#) (Parish Clerk) Date: Thursday 28th August 2025